



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ACCOUNTANCY**

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| PUBLIC MEETING MINUTES: | BOARD OF ACCOUNTANCY |
| DATA AND TIME: | Wednesday, August 17, 2016 at 9:00 a.m. |
| PLACE: | 861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building |
| MINUTES APPROVED: | September 21, 2016 |

MEMBERS PRESENT

Alison Houck, Professional Member, Secretary
John McManus, Professional Member
Sarah Patterson, Professional Member
Araya Debessay, Educational Member
Susan Benson, Professional Member
Karen Smith, Professional Member
Kathryn Schultz, Professional Member, President
Prameela Kaza, Public Member

ABSENT

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
LaTonya Brown, Administrative Specialist II

ALSO PRESENT

Dana Rubenstein, DSCPA

CALL TO ORDER

Ms. Schultz called the meeting to order at 9:25 am.

REVIEW OF MINUTES

A motion was made by Mr. McManus, seconded by Ms. Kaza, to approve the minutes dated July 20, 2016. The motion carried unanimously.

New Business

Re-Review of Applications

A motion was made by Ms. Patterson, seconded by Mr. Debessay, to approve the Combined CPA Certificate/Permit application of Brian Wishnow. The motion carried unanimously.

Review of Combined CPA Certificate and Permit Applications

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Anne Heber. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Anne M.L High. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Melissa Elliot contingent upon receipt of a passing score on the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Justin Mast contingent upon receipt of a passing score on the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus to approve the application of Neetika Verma contingent upon receipt of a passing score on the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Ashley Smith contingent upon receipt of a passing score on the AICPA Ethics exam and name change document. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Lorraine Wright. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Subashini Kalyanasundaram. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Jing Ping contingent upon receipt of a passing score on the AICPA Ethics exam. The motion carried unanimously.

Review of CPA Permit Applications

A motion was made by Ms. Schultz, seconded by Mr. Debessay, to approve the application of Joan Nicolas. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. Debessay, to approve the application of Min Jae Chang. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. Debessay, to approve the application of Sandra Peck contingent upon receipt of a passing score on the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. Debessay, to approve the application of Alagammai Muthu. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. Debessay, to approve the application of Stephen Turner contingent upon the application listing the correct supervisor's name and receipt of a passing score on the AICPA Ethics exam. The motion carried unanimously.

Review of Firm Permit to Practice Applications

A motion was made by Mr. McManus, seconded by Ms. Kaza, to approve the application of Tony Novak Certified Public Accountant contingent upon receipt of the business license. The motion carried unanimously.

Review of Delaware Specific Ethics Course

A motion was made by Ms. Schultz, seconded by Ms. Kaza, to table Beacon Hill Financial Educators, Inc. (David Freed) ethics course for further review. The board will have the results at the next scheduled board meeting. The motion carried unanimously.

Review Crimes list

Mr. Maloney presented the board with a cleaned up version of the crimes list for the board to review.

A motion was made by Mr. McManus, seconded by Ms. Kaza, to accept the crimes list that includes the administrative cleanup. The motion carried unanimously.

Review of Proposed Rules & Regulations for SB 218

The Board reviewed the proposed revision of the rules and regulations (Sections 10-15).

CORRESPONDENCE

Letter from Akiva Posen-Extension of CPA Testing Window

Akiva Posen sent a letter requesting an extension for the time-and-a-half allowance for the completion of the CPA series of examination. The Board denied the request due to not demonstrating sufficient hardship, as mentioned in section 12.7.3.

Letter from Sean Nielsen- Extension of CPA Testing Window

Sean Nielsen sent a letter requesting an extension for the 18 month testing window for the CPA series of examination. The board denied the request due to no demonstration of sufficient hardship, as mentioned in section 12.7.3.

Letter from Xiaoquin Ding

Xiaoquin Ding sent an email requesting information regarding obtaining a CPA certificate or license in Delaware. The board suggested that Xiaoquin complete the application pursuant to section 107 of the license law.

Letter from Denise Beattie- Extension of CPA Testing Window

Denise Beattie sent a letter requesting an extension for the 18 month testing window for the CPA series of examinations. The board denied the request due to no demonstration of sufficient hardship, as mentioned in section 12.7.3.

OTHER BUSINESS BEFORE THE BOARD

Review of Form- Report of Changes in Firm Form

The board will review the changes of the form once the revision of the rules and regulations are completed.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next meeting will be held September 21, 2016 at 9:00 am in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Ms. Schultz, seconded by Mr. Debessay, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 11:22 a.m.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown
Administrative Specialist II